1. **Decision required**

1.1 To note the summary of Exemptions to Contract Standing Orders reported for the period 1 June 2018 to 31 August 2018, detailed in Appendix I.

1.2 To note the summary of Variations under Contract Standing Orders reported for the period 1 June 2018 to 31 August 2018, detailed in Appendix II.

1.3 To note the requirement to refer the report to Overview and Scrutiny as per paragraphs 4.1 and 4.2 below.

2. **Links to the Royal Greenwich high level objectives**

2.1 An effective procurement framework helps to facilitate the smooth running of council services and to facilitate policy objectives.

3. **Introduction and Background**

3.1 Contract Standing Orders (Section 7, 12 & Section 28) require the Chief Executive and Chief Officers to submit a report containing a summary of Exemptions and Variations granted to Cabinet and Overview & Scrutiny.
4. **Exemptions and Variations**

4.1 Contract Standing Orders, requires the Chief Executive and Chief Officers to keep a register of Exemptions and the reasons they were granted, and must summarise these in a report to Cabinet and to Overview and Scrutiny Committee.

4.1.1 The summary of Exemptions from Contract Standing Orders for the period 1 June 2018 to 31 August 2018 are:

*Directorate of Children’s Services*

**CSI** – To award a contract without competition to Restorative Now for the delivery of two programmes; to address gang violence and knife crime and prevention family breakdown and support children and young people returning from care at a cost of £50,000.

*Directorate of Housing & Safer Communities*

**H&SCI** – To award a contract without competition to metroSTOR Ltd for the provision for external refuse storage and recycling facilities to three high rise blocks at Sowerby Close, Eltham as well as the provision of mobility scooters storage to a sheltered block, Hider Court for at a cost of £34,886

4.2 Contract Standing Orders, requires the Chief Executive and Chief Officers to keep a register of Variations and the reasons they were granted, and must summarise these in a report to Cabinet and to Overview and Scrutiny Committee.
4.2.1 The summary of Variations under Contract Standing Orders reported for the period 1 June 2018 to 31 August 2018 are:

**Directorate of Regeneration, Enterprise and Skills**

**CON1043** - A variation to the contract with Project Centre Limited for general traffic engineering consultancy service at a cost of £113,000

**CON1060** - A variation to the contract with Arcadis for project and cost management fees at a cost of £35,413, and a variation to the contract with Pick Everard for project and cost management fees at a cost of £48,864 in respect of the refurbishment and remodelling of the existing buildings at Haimo Primary school in order to provide the accommodation for the expansion of the school by an additional 0.5 FE.

**CON1068** - A variation to the contract with Evolution 5, as Contract Administrator and Cost Consultant for the Slade Café, at a cost of £2,820

**CON1073** - A variation to the contract with Oxford Economics to update the evidence base for the draft RBG Economic Development Strategy at a cost of £7,500

**CON1078** - A variation to the contract with Cosmur Construction Ltd, for design changes and ordering and installing additional kitchen equipment at the Slade Café, at a cost of £44,384

5. **Cross-Cutting Issues and Implications**

<table>
<thead>
<tr>
<th>Issue</th>
<th>Implications</th>
<th>Sign-off</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal including Human Rights Act</td>
<td>The report raises no legal issues</td>
<td>Azuka Onuorah Deputy Head of Legal Services 25th October 2018</td>
</tr>
</tbody>
</table>
Finance and other resources including procurement implications

The Director of Finance has authored this information report and there are no further financial implications to consider.

Damon Cook
Assistant Director - Corporate Finance and Deputy S151 Officer
29th October, 2018

Equalities

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no apparent equality impact on end users.

William Jabang
Head of Corporate Procurement
25th October, 2018

6. Report Appendices

6.1 The following documents are to be published with and form part of the report:

- Appendix I: Exemptions
- Appendix II: Variations

7 Background Papers
None

Report Author: William Jabang – Head of Corporate Procurement
Tel No. 020 8921 2134
Email. william.jabang@royalgreenwich.gov.uk

Reporting to: Ian Tasker – Senior Assistant Director of Finance
Tel No. 020 8921 6189
Email. ian.tasker@royalgreenwich.gov.uk

Chief Officer: Kevin Gibbs - Director of Finance
Tel No. 020 8921 5201
Email. kevin.gibbs@royalgreenwich.gov.uk