

<b>LEADER OF THE COUNCIL</b>	<b>DATE</b> 13 May 2024
<b>TITLE</b> Ward Budget – Ready, Set...Basecamp! (EGW-008)	<b>WARD (S)</b> East Greenwich
<b>CHIEF OFFICER</b> Director of Communities, Environment & Central	<b>CABINET MEMBER</b> Leader of the Council
<b>DECISION CLASSIFICATION</b> Non-key decision Subject to call-in Non-exempt report Non-exempt Appendix	<b>IS THE FINAL DECISION ON THE RECOMMENDATIONS IN THIS REPORT TO BE MADE AT THIS MEETING?</b> Yes

1. **Decision required**

This report makes the following recommendations to the decision-maker:

- 1.1 The Leader of the Council is requested to agree the allocation of a one-off payment of £1,690 to the Basecamp Out of School Care / ProInfinity Education CIC to provide a free, inclusive multi-sports and mindfulness breakfast club for children aged 4-11 attending Halstow Primary School in East Greenwich.

The proposal has been submitted by Councillor Majid Rahman, Councillor Rowshan Hannan, Councillor Maisie Richards Cottell

*Signed*.....  
Councillor Anthony Okereke, Leader of the Council

2. **Links to Our Greenwich missions**

- 2.1 This report relates to the Council’s agreed missions as follows:

- Children and young people can reach their full potential

- The voluntary, community and socially motivated sectors in Greenwich are strengthened and able to provide more support to the most in need

2.2 The Ward Budget scheme was launched to enhance the role of Councillors in their communities and engage with organisations in their area to develop projects and schemes for the benefit of their constituents. This specific project aims to promote healthy eating, emotional, social and physical wellbeing and to increase childcare opportunities for working parents.

### 3. **Purpose of Report and Executive Summary**

3.1 Under the Scheme of Delegation and arrangements agreed by Cabinet on 20<sup>th</sup> July 2022, it falls to the Leader of the Council to agree projects submitted by ward councillors in line with the Ward Budget Scheme.

3.2 In accordance with the Scheme agreed by Cabinet, Ward Budget funding should support initiatives that:

- promote and improve community well-being
- provide additional funding where community groups are already making efforts to raise funds to support the initiative/project
- enhance the Council's community leadership role, promote civic pride and contribute towards the delivery of the Council's Corporate Plan
- have consensus among Councillors from each Ward or between multiple Wards
- deliver clear demonstrable benefit to local residents within the Royal Borough of Greenwich, which are developed in response to local priorities and/or to meet a need identified from within the Ward(s)

This proposal reflects points the five points as listed above.

3.3 The proposal has been put forward has been put forward jointly by all Councillors from East Greenwich ward to be funded from the Ward Budget Scheme.

3.4 Basecamp Out of School Care / ProInfinity Education CIC, a not for profit organisation, is seeking £1,690 of ward funding to provide a free, inclusive multi-sports and mindfulness breakfast club for children aged 4-11 attending Halstow Primary School. The sessions will be held Monday to Friday for a period of 13 weeks and will be open to all families whose children attend

Halstow School, across all incomes and abilities The organisation will use the funding to provide children with a healthy breakfast and an opportunity to engage in a number of outdoor activities.

#### 4. **Introduction and Background**

- 4.1 On 20 July 2022, Cabinet agreed to allocate £570,000 of one-off resources to fund a Ward Budget Scheme across the Borough for the duration of the current administration. This included an allocation of £30,000 to each of the nine wards represented by three Councillors and £20,000 to each of the fourteen wards represented by two Councillors, with £20,000 set aside to support its administration. On 5 March 2024, Cabinet agreed to cut the funding for the Ward budget Scheme by 45% for the remainder of the current administration. This would now reduce the amounts allocated per ward to £11,000 (two-Member wards) or £16,500 (three-Member wards), a figure that ensures that no ward will have spent more than their reduced budget
- 4.2 Proposals for expenditure will be developed and put forward by the ward councillors and recommendations for projects will go to the Leader of the Council for approval.
- 4.3 In accordance with the scheme agreed by Cabinet, this proposal is put forward for consideration following receipt of the completed application form from the relevant ward councillors. This form is appended and contains the information required by the scheme.
- 4.4 In accordance with the Scheme agreed by Cabinet, this proposal is put forward following consideration of the Principles and Guidance of the Scheme, including use of land, planning or other consents and the requirements that there are no on-going revenue costs to the Council.

#### 5. **Available Options**

- 5.1 To agree the proposal put forward by East Greenwich Ward Councillors as outlined in section 1.1.
- 5.2 Not to agree the proposal put forward by East Greenwich Ward Councillors as outlined in section 1.1.

## 6. **Preferred Option**

6.1 To agree the proposal put forward by East Greenwich Ward Councillors as outlined in section 1.1.

## 7. **Reasons for Recommendations**

7.1 The funding in this application is compliant with the eligibility criteria for expenditure as agreed by Cabinet and set out in section 3.2 of this report.

7.2 The proposal seeks to achieve these objectives by supporting projects that promote enhanced wellbeing through healthy eating, social skill development and enables children to come together to experience new opportunities. The project has been put forward jointly by Ward Councillors, who have identified the scheme as meeting needs within the local community.

## 8. **Consultation Results**

8.1 As elected representatives, Councillors are responsible for determining which schemes they wish to fund in line with local communities' needs.

## 9. **Cross-Cutting Issues and Implications**

<b>Issue</b>	<b>Implications</b>	<b>Sign-off</b>
<b>Legal</b> including Human Rights Act	<p>The Leader of the Council is requested to agree the allocation of a one-off payment of £900 to the Basecamp Out of School Care / ProInfinity Education CIC to provide a free to provide a free, inclusive multi-sports and mindfulness breakfast club for children aged 4-11 attending Halstow Primary School in East Greenwich.</p> <p>Section 1 Localism Act 2011 gives the Council a general power of competence which can be exercised anywhere and, in any way, provided that any action is in accordance with any restrictions applying to existing powers that are overlapped by the general power.</p>	<p>Mohammed Patel, Contracts and Procurement Lawyer</p> <p>08/05/2024</p>

	<p>The proposal included in this report are in line with the key principles and criteria as agreed by the Cabinet.</p> <p>Under Part 3 of the Councils Constitution, Responsibility for Functions the Chief Officer has delegated authority to make a one-off grant up to £10,000. In this case Cabinet has agreed in setting up the Ward Budget Scheme that the Leader should be the decision maker. The Leader may make the decision required as Part 3 which also provides that all functions (which are not the responsibility of Full Council or of committees appointed by full Council) are executive functions and are the responsibility of the Leader of the Council.</p>	
<b>Finance</b> and other resources	The Director of Finance confirms that to date for the East Greenwich Ward, £7,228 has been committed from the Ward Budget Scheme, including this proposal and that there are sufficient funds for this application.	Joanne Stark, Head of Accountancy and Business Change; 01/05/2024
<b>Equalities</b>	<p>The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no apparent equality impact on end users.</p> <p>The Ward Budget scheme is intended to provide a mechanism by which Councillors can respond more directly to the locally identified needs and priorities of the communities which they represent.</p>	Sarah Murphy Information and Corporate Support Manager, 23/04/2024

	It is anticipated that this project will have a positive impact in the community and contribute to the Council's Equality and Equity Charter and the Council's Equality Objectives 2020-2024 by supporting inclusive play for children and young people to have equal access to, and be able to participate equally in.	
<b>Climate change</b>	This report does not affect the Greenwich Carbon Neutral Plan agreed by Cabinet on 18 November 2020.	Sarah Murphy Information and Corporate Support Manager, 23/04/2024

## 11. **Report Appendices**

- 11.1 The following documents are to be published with and form part of the report:
- *Appendix A: Ward Budget Application*

## 12. **Background Papers**

Cabinet – 20 July 2022 – Ward Budget Scheme

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## APPLICATION FORM

<b>PROJECT DETAILS</b>	
<b>Title of Proposal</b>	<b>Ready, Set...Basecamp!</b>
<b>Ward(s)</b>	<b>East Greenwich</b>
<b>Proposed by</b> <i>(List all councillors who are proposing)</i>	<b>Councillor Rowshan Hannan</b> <b>Councillor Maisie Richards Cottell</b> <b>Councillor Majid Rahman</b>
<b>Date of Submission</b>	Friday 5 <sup>th</sup> April 2024
<b>Please outline how you would use ward budget funding</b>	We would use the funding to provide a free, inclusive multi-sports and mindfulness breakfast club for children aged 4-11 attending Halstow Primary School at The Bridge in East Greenwich Pleasaunce. Outdoor activities and mindfulness are crucial to a child's emotional and physical wellbeing; known to improve mood and focus. The Bridge has an unrivalled green space which is perfect for children to run around in and enjoy the natural surroundings. Coupled with a healthy breakfast, this is the perfect start to a school day, particularly for those children who have an abundance of energy and are limited in their opportunities to engage in extracurricular activities. Securing funding for these sessions, will allow us to be fully inclusive and accessible to families across all incomes. We would like to hold these sessions on Mondays and Fridays as a positive start and end to the school week. The funding would cover the cost of hiring The Bridge (which is a 100% not-for profit and assist them with their running

	<p>costs), the coaches fees and the consumables required to serve a nutritious breakfast.</p> <p>We would like to start these activities as soon as possible as the mornings are now lighter and warmer and perfect for this type of activity with the added benefit of Vitamin D absorption which is particularly important for children living in urban developments with limited access to outdoor space and who spend a lot of time indoors after school and at the weekends.</p>									
<p><b>Please tell us when the project/activity will start and finish?</b></p>	<p>The activities will run on Mondays and Fridays. Drop off will be from 7.45am and the sessions will start at 8.10am – 8.30am. Children will be walked to Halstow Primary School for an 8.50am start.</p>									
<p><b>Please outline who will benefit from the project/activity and the intended benefits and outcomes of the initiative?</b></p> <p><i>Please include information on the groups/communities that will benefit and the outcomes that will be delivered through the grant.</i></p>	<p>The sessions will be open to all families whose children attend Halstow School, across all incomes and abilities. There will be a particular focus on children with ADHD, ASD and anxiety issues as we believe these activities will really assist with focus, mood and coping mechanisms for the school day ahead. Children with SEND are often restricted in the options available to them because of their perceived difficulties. As the parent of a child with ADHD, I know how important physical activity is to my daughter’s happiness and ability to process and cope. We will work closely with the school’s SLT to ensure we support the children who will really benefit from the activities.</p> <p>By making the sessions free to attend, we will ensure children from low-income families are also included as they often struggle to access extra-curricular activities due to cost. As the sessions will be free for all, it will remove the stigma attached for those who are incredibly conscious of their personal situations.</p> <p>Providing a free breakfast will also ensure all children attending will have the healthiest start to their day.</p>									
<p><b>Permissions and Consents</b></p>	<p>Please indicate below any permissions, consents or licenses that are required to progress this application and whether these have been granted (this includes relevant Council Departments)</p> <table border="1" data-bbox="539 1697 1540 1850"> <thead> <tr> <th data-bbox="539 1697 943 1771">Type of Permission Required</th> <th data-bbox="943 1697 1286 1771">From Where</th> <th data-bbox="1286 1697 1540 1771">Date Agreed</th> </tr> </thead> <tbody> <tr> <td data-bbox="539 1771 943 1809"></td> <td data-bbox="943 1771 1286 1809"></td> <td data-bbox="1286 1771 1540 1809"></td> </tr> <tr> <td data-bbox="539 1809 943 1850"></td> <td data-bbox="943 1809 1286 1850"></td> <td data-bbox="1286 1809 1540 1850"></td> </tr> </tbody> </table>	Type of Permission Required	From Where	Date Agreed						
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## Declarations of Interest

If any of the Members putting forward this application have connections/relationships with the organisation(s) receiving funding (e.g. member of the management committee, governor) please indicate below.

Councillor's name	N/A
Organisation	
Connection/ relationship	

Councillor's name	N/A
Organisation	
Connection/ relationship	

Councillor's name	N/A
Organisation	
Connection/ relationship	

## PROJECT COSTS

How much do you need from the Ward Budget?	£ 1690.00
Funding Streams - Have you applied for, or received, funding for this project from elsewhere? <i>(organisations and amounts)</i>	<ul style="list-style-type: none"> <li>• YES</li> </ul> <p>If yes please give details: We are applying to Tesco Stronger Community Grants and Awards4All.</p>

Please confirm there are no ongoing revenue costs to the Council by ticking the box	√	
Please provide a breakdown of all the actual costs of the project	<b>ITEM</b>	<b>COST</b>
	Bridge Hire Fee £25 per session (13 weeks)	£650.00
	Staff Costs £30 per session	£780.00
	Food £10 per session	£260.00
<b>TOTAL: £1690.00</b>		

<b>Health and Safety Implications</b>
Please indicate below if there are any health and safety issues that need to be considered as part of the proposal and whether these have been acted upon.
<p><b>We will full risk assess the activities before they start and carry out daily dynamic assessments to include any SEND or specific requirements pertaining to weather conditions etc. We will staff the activities taking into consideration OFSTED childcare ratios. We will limit the spaces to ensure each child has the right care and attention. We have the appropriate level of Public Liability Insurance and our coaches are all paediatric first aid trained and have Level 2 Safeguarding certification.</b></p> <p><b>We work closely with the Operations and Grounds Manager at The Bridge to ensure the site is always fit for purpose and any health &amp; safety issues are dealt with promptly.</b></p>

<b>Safeguarding Implications</b>
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Where the activities fall within the definition of regulated activity relating to young people and/or vulnerable adults, please confirm that you have valid enhanced disclosure checks in place

**All our staff have Enhanced DBS checks prior to starting employment with us. Our staff have Level 2 Safeguarding training in place and a DSL will be available at all times.**