

APPENDIX A

Full List of Fees & Charges 2025-26

HOUSING & SAFER COMMUNITIES

Housing and Safer Communities Fees & Charges	2024/2025	2025/2026
Residential Licences & Fees (Environmental Health Services)		
House in Multiple Occupation initial Licence Fee per unit	£500.00	£508.50
House in Multiple Occupation renewal Licence Fee per unit	£500.00	£508.50
Mandatory HMO License fee per unit above 5 units (Standard fee applies up to and including 5 units)	£300.00	£305.10
House in Multiple Occupation Licence Fee for renewals	£424.90	£508.50
House in Multiple Occupation Licence Fee for renewals for accredited/professional landlords	£424.90	£508.50
Fee for assisting landlords complete House in Multiple Occupation Licence application	£153.00	£155.60
Immigration Services housing inspection	£220.32	£224.07
Selective Licence Fee - New applications - 5 Years	£858.00	£872.59
Selective Licence Fee - New applications with previous management contraventions and are of concern - 1 year	£858.00	£872.59
Selective Licence Fee - New applications which agree to lease or offer an AST to a Council nominated Tenant to RBG for a minimum of 12 months	£643.00	£653.93
Service of Enforcement Notice issued under Housing Act 2004	Variable	Variable
Private rented sector landlord/letting agent consultancy	Variable	Variable
Contaminated Land Search	£125.00	£127.13
Technical officer rate per hour	£55.84	£57.88
Intelligence officer rate per hour	£62.04	£64.31
EHO rate per hour	£105.83	£109.70
Senior EHO rate per hour	£113.12	£117.26
Team Leader rate per hour	£130.15	£134.92
Head of Service rate per hour	£198.27	£205.53
Administration rate per hour	£55.95	£58.00
Paper copy of register of licensed HMOs	£21.34	£20.00
Assisting tenant to apply for Rent Repayment Order (RRO)* (EHO hourly rate)	£105.83	£109.70
New licence Animal Boarding Establishments (single species cats or dogs)	£801.42	£815.04
Renewal licence Animal Boarding Establishments (single species cats or dogs)	£722.68	£734.97
New licence Animal Boarding Establishments (combined cats and dogs)	£896.66	£911.91
Renewal licence Animal Boarding Establishments (combined cats and dogs)	£817.93	£831.84
New licence Dog Home Boarding & Home Boarder Franchise	£632.09	£642.83
Renewal licence Dog Home Boarding and Home Boarder Franchise	£548.96	£558.29
New licence Dog Day Care	£724.86	£737.18
Renewal licence Dog Day Care	£624.64	£635.26
Assessment of dog carer host for Franchisee Licence	£144.04	£146.49
New licence Dog Breeding vet inspection with kennels	£906.83	£922.25
Renewal licence Dog Breeding vet inspection with kennels	£817.93	£831.84
New licence Dog Breeding vet inspection domestic dwelling	£811.58	£825.38
Renewal licence Dog Breeding vet inspection domestic dwelling	£722.68	£734.97
New licence Selling Animals as Pets	£851.46	£865.94
Renewal licence Selling Animals as Pets	£772.72	£785.86
New licence Hiring out Horses and veterinary fee (excluding horse assessment)	£857.91	£872.49
Renewal licence Hiring out Horses and veterinary fee (excluding horse assessment)	£706.57	£718.58
Fee per horse - first 10 horses payable at both initial and mid term inspections	£18.31	£18.62
fee per horse for next 11-50 horses payable at both initial and mid term inspections	£12.21	£12.41
Fee per horse 51 horses and over payable at both initial and mid term inspections	£9.77	£9.93
Annual Vet Inspection Fee (excluding per horse fee, as above)	£130.61	£132.83
New licence Exhibiting and Training Animals	£842.04	£856.35
Renewal licence Exhibiting and Training Animals	£719.85	£732.09
New licence Dangerous Wild Animals for comercial/outside premises	£739.07	£751.63
Renewal licence Dangerous Wild Animals for comercial/outside premises	£650.17	£661.22
New licence Dangerous Wild Animals for domestic dwelling	£643.82	£654.76
Renewal licence Dangerous Wild Animals for domestic dwelling	£554.92	£564.35
Assessment of DWA on location request	£101.05	£102.76
DWA Inspection on location visit - 1st hour including travelling and report writing	£144.04	£146.49
DWA Inspection on location visit - additional charge per hour 2	£63.47	£64.55
Inspection for Appeal against award of Star Rating	£354.04	£360.06
Inspection for re-evaluation of Star Rating during term of licence	£354.04	£360.06
Animal Welfare Licence Variation – Add Franchisee to Licence (less than 6 months remaining on licence)	£219.72	£223.45
Animal Welfare Licence Variation – Add Franchisee to Licence (more than 6 months remaining on licence).	£363.75	£369.94
Animal Welfare Licence Variation (No Site Visit / Administrative)	£75.68	£76.97
Animal Welfare Licence Variation (Site Visit Required)	£388.17	£394.76

APPENDIX A
Full List of Fees & Charges 2025-26

Dog return fees & charges for repeat strays	£96.19	£97.82
Daily dog kennelling fees for repeat strays	£17.69	£17.99
Environmental Health Commercial		
Failure to display smokefree signage	£150.00	£150.00
Person smoking in smokefree premises	£30.00	£30.00
Certification of Films: Base Fee 1 (no interpretation required)	£64.82	£65.92
Certification of Films: Base Fee 2 (interpretation required)	£81.03	£82.40
Certification of Films: Additional Fee 1 (all films, per hour)	£129.63	£131.84
Certification of Films: Additional Fee 2 (films requiring interpretation only)	£58.71	£59.71
Licensing Application Advice (officer time, per hour).	£81.78	£84.78
Safety of sports grounds (per hour)	£135.95	£138.26
Competitive Bidding Premises	£772.78	£785.92
Special Treatment Licence: Application for a new or lapsed license	£597.83	£607.99
Special Treatment Licence: application renewal of existing license	£464.50	£472.40
Special Treatment Licence: variation of existing license	N/A	N/A
Special Treatment Licence: minor variation (adding/removing a single therapist only)	£89.50	£91.02
Primary Authority fee: Officer rates/costs	As below	As below
Food business consultancy service: EHO rate per hour	£105.83	£109.70
Food business consultancy service: Senior EHO rate per hour	£113.12	£117.26
Food business consultancy service: Team Leader rate per hour	£130.15	£134.92
Business consultancy service: Head of Service	£198.27	£205.53
Food business consultancy service: Administration rate per hour	£55.95	£58.00
Mail Forwarding Business Registration Fee	£121.24	£123.30
Not being a member of an approved redress scheme	£5,000.00	£5,000.00
Not adequately displaying a list of fees on premise	£5,000.00	£5,000.00
Not adequately displaying a list of fees on website	£5,000.00	£5,000.00
Not displaying or publicising with list of fees membership of which client money protection scheme	£5,000.00	£5,000.00
Not displaying or publicising with list of fees membership of an approved redress scheme	£5,000.00	£5,000.00
Breach under The Energy Performance of Buildings (England and Wales) Regulations 2012	£100.00 – £5,000.00	£100.00 – £5,000.00
Control of Pollution Act 1974: S.61/S.60 dispensation/variation	£326.00	£331.54
Not being a member of a Client Money Protection scheme	£30,000.00	£30,000.00
Charging proscribed fees contrary to Tenant Fees Act 2019 (1st breach)	£5,000.00	£5,000.00
Charging proscribed fees contrary to Tenant Fees Act 2019 (further breach)	£30,000.00	£30,000.00
Safety of sports grounds - public notice advertising fee	Variable	Variable
Food business consultancy service: Analysis of samples excluding officer advice	£250.75	£255.01
Food Export Health Certificates (5 working day turnaround)	£237.41	£241.44
Food Export Health Certificates (24 hour turnaround - weekdays only)	£301.43	£306.55
Voluntary surrender of food certificate (5 working day turnaround)	£237.41	£241.44
Voluntary surrender of food certificate (24 hour turnaround- weekdays only)	£301.43	£306.55
Food Hygiene Rating Scheme: application for rerating visit or pre inspection service	£410.80	£417.78
Weights & Measures (per hour)	Variable	Variable
<u><i>Gambling Premises (Statutory Maxima)</i></u>		
Bingo Application Fee	£3,500.00	£3,500.00
Bingo Annual Fee	£1,000.00	£1,000.00
Bingo Variation Fee	£1,750.00	£1,750.00
Bingo Transfer Fee	£1,200.00	£1,200.00
Bingo Reinstatement of Licence Fee	£1,200.00	£1,200.00
Bingo Provisional Statement Fee	£3,500.00	£3,500.00
Bingo Provisional Licence Holder application	£1,200.00	£1,200.00
Betting (Off Course) Application Fee	£3,000.00	£3,000.00
Betting (Off Course) Annual Fee	£600.00	£600.00
Betting (Off Course) Variation Fee	£1,500.00	£1,500.00
Betting (Off Course) Transfer Fee	£1,200.00	£1,200.00
Betting (Off Course) Reinstatement of Licence Fee	£1,200.00	£1,200.00
Betting (Off Course) Provisional Statement Fee	£3,000.00	£3,000.00
Betting (Off Course) Provisional Licence Holder application	£1,200.00	£1,200.00
Track (On Course) Betting Application Fee	£2,500.00	£2,500.00
Track (On Course) Betting Annual Fee	£1,000.00	£1,000.00
Track (On Course) Betting Variation Fee	£1,250.00	£1,250.00
Track (On Course) Betting Transfer Fee	£950.00	£950.00
Track (On Course) Betting Reinstatement of Licence Fee	£950.00	£950.00
Track (On Course) Betting Provisional Statement Fee	£2,500.00	£2,500.00
Track (On Course) Provisional Licence Holder application	£950.00	£950.00
Adult Entertainment Centre Application Fee	£2,000.00	£2,000.00
Adult Entertainment Centre Betting Annual Fee	£1,000.00	£1,000.00
Adult Entertainment Centre Variation Fee	£1,000.00	£1,000.00
Adult Entertainment Centre Transfer Fee	£1,200.00	£1,200.00

APPENDIX A

Full List of Fees & Charges 2025-26

Adult Entertainment Centre Reinstatement of Licence Fee	£1,200.00	£1,200.00
Adult Entertainment Centre Provisional Statement Fee	£2,000.00	£2,000.00
Adult Entertainment Centre Provisional Licence Holder	£1,200.00	£1,200.00
Family Entertainment Centre Application Fee	£2,000.00	£2,000.00
Family Entertainment Centre Betting Annual Fee	£750.00	£750.00
Family Entertainment Centre Variation Fee	£1,000.00	£1,000.00
Family Entertainment Centre Transfer Fee	£950.00	£950.00
Family Entertainment Centre Reinstatement of Licence Fee	£900.00	£900.00
Family Entertainment Centre Provisional Statement Fee	£2,000.00	£2,000.00
Family Entertainment Centre Provisional Licence Holder application	£950.00	£950.00
Regional Casino New Application	£15,000.00	£15,000.00
Regional Casino Annual Fee	£15,000.00	£15,000.00
Regional Casino Variation Fee	£7,500.00	£7,500.00
Regional Casino Transfer Fee	£6,500.00	£6,500.00
Regional Casino Reinstatement of Licence Fee	£6,500.00	£6,500.00
Regional Casino Provisional Statement Fee	£15,000.00	£15,000.00
Regional Casino Provisional Licence Holder Application Fee	£8,000.00	£8,000.00
Large Casino New Application	£10,000.00	£10,000.00
Large Casino Annual Fee	£10,000.00	£10,000.00
Large Casino Variation Fee	£5,000.00	£5,000.00
Large Casino Transfer Fee	£2,150.00	£2,150.00
Large Casino Reinstatement of Licence Fee	£2,150.00	£2,150.00
Large Casino Provisional Statement Fee	£10,000.00	£10,000.00
Large Casino Provisional Licence Holder Application Fee	£5,000.00	£5,000.00
Small Casino New Application	£8,000.00	£8,000.00
Small Casino Annual Fee	£5,000.00	£5,000.00
Small Casino Variation Fee	£4,000.00	£4,000.00
Small Casino Transfer Fee	£1,800.00	£1,800.00
Small Casino Reinstatement of Licence Fee	£1,800.00	£1,800.00
Small Casino Provisional Statement Fee	£8,000.00	£8,000.00
Small Casino Provisional Licence Holder Application Fee	£3,000.00	£3,000.00
Copy of Licence Fee (any)	£25.00	£25.00
Notification of Change of Details Fee (any)	£50.00	£50.00
<i>Scrap Metal Dealers Act</i>		
Site Licence: New	£745.39	£758.06
Site Licence: Renew	£648.16	£659.18
Site Licence: Variation	£324.08	£329.59
Site Licence: Duplicate	£18.37	£18.68
Site Licence: Minor change	£32.41	£32.96
Collector's Licence: New	£464.52	£472.41
Collector's Licence: Renew	£464.52	£472.41
Collector's Licence: Variation	£324.08	£329.59
Collector's Licence: Duplicate	£18.37	£18.68
Collector's Licence: Minor change	£32.41	£32.96
Sex Establishments	£29,426.78	£29,927.04
Renewal	£29,426.78	£29,927.04
Variation	£13,324.72	£13,551.24
<i>Approval of Premises for Civil Marriages (capacity up to 150)</i>		
Grant	£1,761.98	£1,791.93
Renewal	£1,761.98	£1,791.93
<i>Approval of Premises for Civil Marriages (capacity 150-400)</i>		
Grant	£2,139.70	£2,176.07
Renewal	£2,139.70	£2,176.07
<i>Approval of Premises for Civil Marriages (capacity over 400)</i>		
Grant	£2,743.55	£2,790.19
Renewal	£2,743.55	£2,790.19
Grant	£2,077.38	£2,112.70
Renewal	£2,077.38	£2,112.70
<i>Safer Public Spaces</i>		
Digital Evidence (CCTV) - Initial Check	£58.69	£59.68
Digital Evidence (CCTV) - Footage per disk	£117.37	£119.37
Housing General Fund		
Caravan Pad Charges		

APPENDIX A

Full List of Fees & Charges 2025-26

Large Pitch	£75.64	£76.93
Medium Pitch	£66.60	£67.73