

<b>LICENSING COMMITTEE</b>		<b>DATE</b> 23 May 2018
<b>TITLE</b> Appointment of Licensing Sub-Committees 2018/19		<b>ITEM NO.</b> 5
<b>LEAD OFFICER</b> Chief Executive	<b>WARDS</b> -	

I. Decisions Required

The Committee is requested to agree:

- I.1 To establish and approve the Terms of Reference of the Licensing Sub-Committees for 2018/19 (Appendix 1).
- I.2 To appoint Members to serve on the Licensing Sub-Committees (Appendix 2).

2. Introduction

- 2.1 Under the Licensing Act, 2003 the Council is obliged to appoint a Licensing Committee to discharge its function as a Licensing Authority. The maximum number of Members is fifteen and the Membership is not subject to the requirement of political balance.
- 2.2 The terms of reference of the Licensing Sub-Committees are set out in Appendix 1.
- 2.3 The Licensing Sub-Committees consider applications for personal licences, premises licenses, club and premises certificates received in accord with the Licensing Act 2003 and the Gambling Act 2005. They also consider requests from existing licence holders to change opening hours for the provision of alcohol or entertainment.
- 2.4 Only Members of the Licensing Committee may be appointed to the Licensing Sub-Committee.
- 2.5 Members must have received appropriate training in order to enable them to consider applications.

Background papers

None

Report Author: Daniel Wilkinson, Corporate Governance Officer  
Tel: 020 8921 5102  
Email: [daniel.wilkinson@royalgreenwich.gov.uk](mailto:daniel.wilkinson@royalgreenwich.gov.uk)

Reporting to: Gurdeep Sehmi, Corporate Governance Manager  
Tel: 020 8921 5134  
Email: [gurdeep.sehmi@royalgreenwich.gov.uk](mailto:gurdeep.sehmi@royalgreenwich.gov.uk)