

DRAFT Corporate Finance and Performance Scrutiny Panel – 2021/22 Schedule

1	Cabinet Member update
2	Contract Standing Orders Exemptions and Variations Report x 4 per year
3	Advice and Benefits Performance
4	Revenue and Corporate Debt Management Performance
5	Procurement monitoring report x 4 per year
6	COVID-19 Business rate Grant scheme
7	Human Resources Performance
8	Electoral Services Performance
9	ICT (including cyber security, paperless, records management)
10	Financial Operations (including payroll and pensions) Performance
11	Legal Services Performance
12	Freedom of Information Monitoring
13	Customer Services Performance (telephone call handling / website / social media) – to also include Fix my Street
14	Central Recharging – time limited review
15	Final Report on Customer Services Review

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<b>Mtg no. and date</b>	<b>Theme</b>	<b>Item and scope</b>	<b>Lead officer</b>
1 – 15 July 2021	Social Value	<p>Cabinet Member for Finance &amp; Resources Priorities</p> <p>Procurement Monitoring Report</p> <p>Contract Standing Orders (Exemptions &amp; Variations)</p> <p>Central Recharging review (discussion)</p> <p>Final Report on Customer Services Review</p>	<p>CM Finance &amp; Resources, Director of Finance</p> <p>AD Corporate Finance</p> <p>AD Corporate Finance</p> <p>CM Finance &amp; Resources, Director of Finance</p> <p>Scrutiny Manager</p>
2 – 16 September 2021	COVID-19 Financial Impact/response	<p>COVID-19 Business Rate Grant Scheme</p> <p>Advice and Benefits Performance – to include impact on Universal Credit.</p> <p>Revenue and Corporate Debt Management Performance</p>	<p>AD - Business, Employment &amp; Skills</p> <p>AD Advice and Benefits</p> <p>AD Governance and Audit</p>

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		<p>Cabinet Member for Economy &amp; Skills Update – to include Hospitality Recovery Grant and local business support.</p> <p>Procurement Monitoring Report</p>	<p>CM Economy &amp; Skills, Director of Regeneration, Enterprise and Skills</p> <p>AD Corporate Finance</p>
3 – 24 November 2021	Equalities	<p>Headline Equality Measures</p> <p>Human Resources Performance</p>	<p>AD Performance Communications and Electoral Services</p> <p>AD Human Resources</p>
4 – 6 January 2022	Performance Monitoring	<p>Electoral Services Performance</p> <p>Freedom of Information Monitoring</p> <p>Legal Services Performance</p> <p>Financial Operations (including payroll and pensions) Performance</p>	<p>AD Performance Communications and Electoral Services</p> <p>AD Performance Communications and Electoral Services</p> <p>Director of Legal Services</p> <p>AD Financial Processing and Systems</p>

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		Procurement Monitoring Report	AD Corporate Finance
		Contract Standing Orders (Exemptions & Variations)	AD Corporate Finance
5 – 24 February 2022	Digital Strategy	ICT (including cyber security, paperless, records management)	AD Access and Digital
		Customer Services Performance (telephone call handling / website / social media) – to also include Fix my Street	AD Access and Digital
		Customer Services Review Monitoring – Progress on action plan.	AD Access and Digital
6 – 24 March 2022			