

CABINET	DATE 21 March 2018	ITEM NO 7
TITLE Exemption from Contract Standing Orders & Contract Variation Report	WARD (S) All	
CHIEF OFFICER Director of Finance	CABINET MEMBER Leader of the Council	
DECISION CLASSIFICATION - Non-Key Decision - Non-Exempt	FINAL DECISION To be made at this meeting on the recommendations in this report	

1. **Decision required**

- 1.1 To note the summary of Exemptions to Contract Standing Orders reported for the period 2 September 2017 to 1 December 2017, detailed in Appendix I.
- 1.2 To note the summary of Variations under Contract Standing Orders reported for the period 2 September 2017 to 1 December 2017, detailed in Appendix II.
- 1.3 To note the requirement to refer the report to Overview and Scrutiny as per paragraphs 4.1 and 4.2 below.

2. **Links to the Royal Greenwich high level objectives**

- 2.1 An effective procurement framework helps to facilitate the smooth running of council services and to facilitate policy objectives.

3. **Introduction and Background**

- 3.1 Contract Standing Orders (Section 7 & Section 28) require the Chief Executive and Chief Officers to submit a report containing a summary of Exemptions and Variations granted to Cabinet and Overview & Scrutiny.

4. **Exemptions and Variations**

4.1 Contract Standing Orders – Section 7, requires the Chief Executive and Chief Officers to keep a register of Exemptions and the reasons they were granted, and must summarise these in a report to Cabinet and to Overview and Scrutiny Committee.

4.1.1 The summary of Exemptions from Contract Standing Orders for the period 2 September 2017 to 1 December 2017 are:

Directorate of Finance

FIN 1- To award a contract without competition to DSI Billing Services Ltd to provide printing, enveloping and posting services in respect of RBG Council Tenants- for rent statements and rent change letters for the period up to 31/03/2018 at a cost of £18,415.90

Directorate of Children's Services

CSI- To award a contract without competition for the appointment of locum educational psychologists with five companies at a total cost of £30,000.

4.2 Contract Standing Orders – Section 28, requires the Chief Executive and Chief Officers to keep a register of Variations and the reasons they were granted, and must summarise these in a report to Cabinet and to Overview and Scrutiny Committee.

4.2.1 The summary of Variations under Contract Standing Orders reported for the period 2 September 2017 to 1 December 2017 are:

Directorate of Regeneration, Enterprise & Skills

CON 962 – A variation to the contract with Argent FM Ltd in respect of the installation of mechanical and electrical systems at Old Dover Road Site (Ex. Blackheath Bluecoat School) at a cost of £38,000.

CON 970 - A variation to the contract with Safesite Facilities Ltd for perforated security screens on Block C, St Mary Magdalene School at a cost of £5,571.91.

CON 973 - A variation to the contract with Aecom to act as lead consultant team for the development of Eltham Cinema at a cost of £506,979.13.

CON 974 - A variation to the contract with Frankham Consultancy Ltd to act as employer's agent at the Hervey Road Sports Pavilion at a cost of £32,722.94.

CON 982 - A variation to the contract with Orbis Security to provide security services at the former Warehouse sports and performance centre on Speranza Street at a cost of £9,480.

Directorate of Children Services

CSV1 - A variation to the contract with Welfare Call Ltd to provide attainment data for Looked after Children in statutory and post 16 education and attendance data for Looked after Children in statutory education at a cost of £16,936.92.

Directorate of Health and Adult Services

HASV1 - A variation to the contract with Jane Walker Consultancy to provide consultancy services in developing and leading the co-ordination of the You're Welcome Programme in Royal Greenwich at a cost of £20,000.

Directorate of Housing and Safer Communities

HSCV1 - A variation to the contract with Transport and Travel Research Ltd to run an 'ECO Stars Fleet Recognition Scheme' for a further year at a cost of £20,000.

Directorate of Finance

FINV1 - A variation to the contract with Gatenby Sanderson for the provision of executive recruitment service at a cost of £25,000.

5. Cross-Cutting Issues and Implications

Issue	Implications	Sign-off
Legal including Human Rights Act	The report raises no legal issues	Azuka Onuorah Deputy Head of Legal Services 6 March 2018

Finance and other resources including procurement implications	The Director of Finance has authored this information report and there are no further financial implications to consider	Damon Cook Assistant Director - Corporate Finance and Deputy S151 Officer March 2018
Equalities	The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no apparent equality impact on end users.	William Jabang Head of Corporate Procurement March 2018

6. **Report Appendices**

6.1 The following documents are to be published with and form part of the report:

- *Appendix I: Exemptions*
- *Appendix II: Variations*

7 **Background Papers**

None Provided

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