

Schedule B - Council functions

I. Functions where the Council or committees of the Council will take decisions

Decision making body	Membership	Function	Delegation of function
Full Council	All members of the Council	Functions relating to elections as set out in Regulation 2 and Section D of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (the Functions Regulations).	The Chief Executive in respect of all paragraphs in Section D, except 1, 6, 8, 9 and 17.
		Functions relating to the name and status of the area and individuals as set out in Regulation 2 and Section E of Schedule 1 to the Functions Regulations.	
		Making, amending, revoking or re-enacting byelaws.	
		Promoting or opposing local or personal bills.	
		Functions relating to local government pensions.	These functions are delegated to the Pension Fund Investment and Administration Panel.
		Making and amending standing orders, including financial and contracts procedures.	

Decision making body	Membership	Function	Delegation of function
		Adopting and amending a scheme for members' allowances.	The General Purposes Committee may agree minor changes in the level of allowances paid under this scheme.
		Approving the Council's statement of accounts, income and expenditure and balance sheet.	
		Making payments or providing other benefits in cases of maladministration.	Functions relating to local settlements are delegated to the Chief Executive.
		Functions relating to health and safety under any "relevant statutory provision" within the meaning of Part I of the Health and Safety at Work Act 1974, to the extent that those functions are discharged otherwise than in the council's capacity as employer.	These functions are delegated to the Director of Housing and Safer Communities.
		Appointing and revoking the appointment of any individual <ul style="list-style-type: none"> • to any office other than an office in which he or she is employed by the authority • to any body other than <ul style="list-style-type: none"> - the Council - a joint committee of two or more authorities which 	These functions are delegated to the General Purposes Committee. NB. The Chief Executive, in consultation with the Leader and Party Whips, has delegated authority to establish Appointment Panels

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		<p>carries out functions, all of which are the responsibility of the Cabinet; or</p> <ul style="list-style-type: none"> - to any committee or sub-committee of such a body. 	and make appointment to the Panel.
Full Council	All members of the Council	Appointing staff other than 1 st and 2nd tier.	These functions are delegated to the relevant Chief Officer.
		All functions relating to town and country planning and development control as specified in Regulation 2 and section A Schedule 1 to the Functions Regulations, other than those delegated to the Planning Board or to Area Planning Committees.	These functions are delegated to the Director of Regeneration, Enterprise and Skills.
		All functions relating to licensing and registration as set out in regulation 2 and section B of Schedule 1 to the Functions Regulations, apart from paragraph 37, other than those delegated to the Planning Board or to Licensing Committee.	These functions are delegated to the Director of Housing and Safer Communities.
		All functions relating to the Licensing Act 2003, other than those delegated to the Licensing Committee under Part A of the Committee's Terms of Reference	These functions are delegated to the Director of Housing and Safer Communities.

Decision making body	Membership	Function	Delegation of function
		The registration of common land or town and village greens and the variation of rights of common as set out in paragraph 37 of section B to Schedule I to the Functions Regulations.	These functions are delegated to the Director of Regeneration, enterprise and Skills except where on the advice of the Director of Legal & HR the matter, due to a conflict of interest, should be determined by the General Purposes Committee.
		Appointing 1 st and 2 nd tier staff.	These functions are delegated to the General Purposes Committee. Full Council must confirm the appointment of the Chief Executive. NB. The Chief Executive, in consultation with the Leader and the Party Whips, has delegated authority to appoint individual Appointment Panels.
Planning Board	10 members of the Council	Determining applications for planning permission and for registrations, permits or licences which the Director of Regeneration, Enterprise and Skills, in consultation with the Chief Executive, considers are strategic.	

Decision making body	Membership	Function	Delegation of function
Licensing Committee	15 members of the Council	Determination of applications for registrations, permits or licenses which fall under Parts A and B of the Committee's Terms of Reference.	
		Determination of licenses, registrations and permits as detailed in Part A of the Committee's Terms of Reference.	This is delegated to the Licensing Sub-Committees.
Area Planning Committees	8 members of the Council	Determining non-strategic planning and related applications which fall within the Committee's terms of reference.	
		The exercise of powers relating to the tree preservation and the protection of hedgerows as set out in regulation 2 and sections B and I of Schedule I to the Functions Regulations.	
General Purposes Committee	4 members of the Council	To take decisions on minor matters which are not executive functions and which require Member level decisions in between full Council meetings.	
Standards Committee	3 members of the Council and 3 independent non-voting members	Promoting and maintaining high standards of probity and conduct within the Council.	
		Advising the council on the adoption or revision of its Code of Conduct.	

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		Monitoring and advising the council about the operation of its Code of Conduct in the light of best practice, changes in the law.	
		Assisting members and co-opted members of the Council.	
		Ensuring that all members of the Council have access to training in the member Code of Conduct, that this training is actively promoted, and that members are aware of the standards expected from local councillors under the Code.	
		Consideration of complaints that Members have breached the Code of Conduct following a report of the Independent Person.	
		Grant exemptions from political restrictions.	